

- 4.3 Parish Noticeboard (Minutes 24 May, Item 5.3) – Cllr Haynes has spoken to the shop owner. They are willing to have a noticeboard sited outside the premises close to the post box. The Parish Council would need to find a suitable tradesman to remove the noticeboard from its current location and site it outside the shop. Options will be investigated.

Action – The Chairman and The Clerk

- 4.4 Newsletters (Minutes 24 May, Item 8.4) – Two residents had responded to the Parish Council request for comments about the quarterly Newsletter. One resident had said the newsletter is relevant and necessary to highlight good news and services. However, they mentioned some additions to the newsletter to include Parish Council meeting dates and the role of Parish Councillors amongst other ideas. Councillors agreed to continue with a quarterly printed newsletter.

5. Reports

5.1 Report from Cllr Carl Les – NYCC

Regarding the A1(M), road safety audits are usually undertaken a year after completion of major roadworks. Cllr Les has discussed the issues around further noise protection barriers in Brompton-on-Swale with Highways England. Councillors said some sound protection was needed and had further discussion as to how this could be achieved. Councillors said the Clerk will write to Rishi Sunak to explain the concerns of Councillors and residents.

Action – The Clerk

Cllr Les said there were new Locality Budgets available, which includes a new environmental budget of £5000.00. There will be opportunity during the course of the year to discuss projects.

Julie Mulligan the PCC is taking over the Fire and Rescue Services from November 2018.

Cllr Les passed the Annual Report for the Citizens Advice Centre to the Parish Council, which will be circulated to Councillors.

Cllr Mason mentioned the speed of vehicles traveling through the village. Cllr Les said the Parish Council can report this issue to Julia Mulligan at telljulia.com. New locations are currently being sought for speed cameras by the PCC. Cllr Dempsey asked whether there had been consideration for Gatherley Road speed to be reduced to 30 mph. The Chairman said there must be justification for reducing the speed of the road. The access onto and off the local access road has a sharp bend and a mini roundabout which means speed is automatically reduced before traffic reaches the northern end of Gatherley Road. As previously discussed evidence of excessive speed is required. Cllr Les said he would be happy to report Gatherley Road and Richmond Road as an area of concern for speeding traffic which would ensure research is carried out. Cllr Ducker said had expected traffic to quieten through the village when the motorway had opened but was concerned this was not the case. Cllr Threlfall mentioned the Community Speed Watch Scheme. This had been tried on a previous occasion, however there were not enough volunteers. Cllr Les suggested the Parish Council contact PC Mark Wood to mention the concerns of speeding vehicles through the village.

Cllr Haynes asked when the footpath along the river is due to be opened. Cllr Les said that once the contractors had finished their work it should be opened. He will follow up the issue up with NYCC.

5.2 Report from Cllr Ian Threlfall – RDC

Cllr Mason asked Cllr Threlfall to explain why the new lamp post had been fitted on the footpath between no 4 and 5 Brompton Park but the remainder of the old lamp had not been removed. Cllr Threlfall said they would be waiting for the grid to change over the electric cables and to remove the remainder of the old post.

The Chairman asked if there was an update on the new lamp due to be sited close to the motorway overbridge in Station Road. Cllr Threlfall said RDC were waiting for A1L2B to complete their works in the area.

5.3 Report from the Police

No Officers were present.

5.4 Report from Village Society

The Duck Race due to take place on 1 July had been postponed to 15 July.

6. **Current Issues**

6.1 Prior to the meeting the Clerk emailed details of a suitable mobile phone and further details to Councillors. It was agreed the Clerk could purchase a Pay As You Go mobile phone in the region of £35.00 with a £10.00 initial top up. Ongoing costs will be monitored.

Proposed: Cllr M Rutter Seconded: Cllr D Sharp

6.2 The Chairman and Clerk had walked the Augustus Gardens estate checking the information provided by Persimmon Homes regarding adoption of some grass areas and verges. They will meet a representative from Persimmon Homes on 17 July to discuss questions raised from the initial visit. The map was looked over by Councillors and further discussion took place. Councillors raised various questions which were noted.

6.3 A quotation had been received to prepare the ground for the memorial bench, to lay concrete slabs and site the bench. The cost of preparing the ground was higher than expected, up to approx. £400.00. This includes removing some plants and cutting back trees. Since the community will benefit from the work the Chairman suggested the Parish Council could defray some of the cost. It was agreed to defray the cost by 50%.

Proposed: Cllr M Rutter Seconded: Cllr R Haynes

7. **Parish Finances**

7.1 **To receive and note the payments previously authorised (circulated prior to the meeting).**

The Clerk mentioned the removal/disposal of a damaged memorial bench at the cemetery for £80. This had been discussed with the Chairman prior to the work taking place. It was removed immediately because it was unsafe. The plaque has been retained. No further questions were raised.

Proposed: Cllr N Mason Seconded: Cllr R Haynes

7.2 **To receive a Bank Reconciliation and Budget Comparison for the year to date (circulated prior to the meeting).**

No questions were raised.

Proposed: Cllr N Mason Seconded: Cllr R Haynes

7.3 **The following payments were approved.**

7.3.1 YLCA Updated Good Councillors Guides £17.33 – RETROSPECTIVE

Proposed: Cllr R King Seconded: Cllr R Haynes

7.3.2 Shredder £24.99 to comply with GDPR – RETROSPECTIVE

Proposed: Cllr R Haynes Seconded: Cllr R King

7.4 **To consider allowing the Clerk to purchase items at her own discretion up to a value without seeking prior permission from the Chairman or Councillors. To determine that said value.**

The Chairman suggested since two signatories were required for processing payments and to safeguard all parties and Parish finances it would be preferable for a bank signatory (usually the

Chairman) and the Clerk to authorise 'out of meeting' purchases. Councillors agreed an amount of up to £250 would be sufficient to cover one off unexpected purchases which could be requested by the Clerk and authorised by a bank signatory. This would be the Chairman in the first instant. Cllr Sharp reminded Councillors that further authorisation would be required for payments by another signatory before they can be paid. Cllr Rutter suggested the amount be reviewed annually as part of the end of year processes.

Proposed: Cllr D Dempsey Seconded: Cllr S Ducker

8. **Correspondence**

8.1 The Chairman received an email from the coach of Richmond Town U11's football club. They have been given permission by Persimmon Homes (landowners) to use the field in Augustus Gardens next season. They have asked the Parish Council about funding to replace the existing goal posts. Residents of Augustus Gardens have received a letter with more detailed information, including the intention to put a locked wooden gate at the entrance to the field and remove the boulders. They also intend to put a container on the field and a portable toilet. The Parish Council do not have funding in the budget to assist with purchasing of goal posts and would not spend it on a team not associated with the Parish. Councillors concerns include ensuring the gate is locked when the field is not in use. Cllr Sharp said the container would need to have planning permission from RDC before it could be installed. He was also concerned about the amount of traffic passing through the estate. The Parish Council already support the playing fields at The Community Sports Hall in Brompton-on-Swale and would Richmond Town U11's use them.

9. To consider and decide upon the following **Planning Applications**
No new applications were received.

10 To receive the following **Planning Decision/Information**

- 10.1 **18/00318/LBC** – 2 Grange Road – NO OBJECTION
- 10.2 **18/00262/FULL** – St Pauls Church – NO OBJECTION BUT COMMENTS MADE & EMAILED TO RDC
- 10.3 **18/00325/FULL** – 41 St Pauls Drive – NO OBJECTION
- 10.4 **NY/2017/0155/COU** – Kiplin Hall (waste wood treatment) – GRANTED

No further action.

11 **Minor matters**

11.1 Cllr Rutter asked if any news had been received from Tesco Bags of Help Scheme regarding the defibrillator project. The Clerk confirmed the bidding on our project had now finished and she was waiting to hear if we had been successful.

11.2 The Clerk asked whether planning applications the Councillors had made an objection to/commented on should be followed up more thoroughly. Cllr Threlfall said since the Clerk copied him in the Parish Council response to planning applications he would follow the application. Cllr Sharp said it was individual Councillors responsibility to follow up any planning applications of which they had concerns. Cllr Ducker commented that there were training courses available for Councillors to learn about the planning process.

12 **Date of next meeting**, Thursday 6 September 2018 @7.00pm

Signed: 

Date: 6th SEPTEMBER 2018